District Governor 2022-23 Lion Dave Ebsworth dg@lions105sc.org.uk

District 105SC

Incorporating Lions Clubs International District 105SC Charity Trust
Registered Number 1072984
www.lions105sc.org.uk

# DISTRICT 105SC CONVENTION REGISTRATION, RESOLUTIONS & NOMINATIONS

From: CNRO, District 105SC PDG John Goodchild

To: All Club Secretaries, District 105SCCc: All Club Presidents, District 105SC

Please ensure the following information is brought to the attention of all your Club Members:

#### 1. Club Secretaries/Presidents

- 1.1. are responsible for registering the voting delegates who will be attending Convention in Portsmouth over the weekend 3rd to 5th March 2023. Registration is by electronic means and needs to be carried out by the Club Secretary or, the Club President. The system will be active from Tuesday 1st November until Wednesday 1st March, after which it will not be possible to register any further voting delegates. Please ensure your voting delegates are registered before this date. The registration process is accessed from: https://www.lions105sc.org.uk/booking46. Presidents and Secretaries have or, shortly will be issued with a 'Coupon Code' to access the system. It is important to note that delegate registration is a separate process from booking the Convention functions.
- 1.2. After registering your delegates, you will be sent an e-mail containing one 'ticket' for each delegate/alternate registered. It is important that each ticket/QR Code is sent to the delegate/alternate named on the ticket, otherwise that person will not be able to register and vote at Convention.

### 2. All Convention Attendees, Guests and Partners

- 2.1. If you wish to attend any of the Convention Social Functions (Host Night, Banquet & Ball) or, book a Convention Lunch, etc., please visit: <a href="https://www.lions105sc.org.uk/booking45">https://www.lions105sc.org.uk/booking45</a> and complete the Convention Booking Form.
- 2.2. If you are staying overnight, ensure you have booked your accommodation. This MUST be done direct with the Holiday Inn Portsmouth (0333 320 9345) and cannot be booked on the 105SC website.
- 2.3. Alternatively, if you prefer to not to use accommodation at the Convention Hotel, make sure you get this booked at the hotel of your preference.

#### 3. Voting Delegate Attendees

- 3.1. If you have been nominated by your Club as a Voting Delegate, please ensure that either your Club President or, your Club Secretary has registered you, via the online Voting Delegate Registration system referenced in Section 1 of this document. You will not be accepted as a voting delegate at Convention, if your President/Secretary has not preregistered you.
- 3.2. The person who registered you should send you a 'Ticket'/QR Code. You **must** bring this with you to Convention.



- 3.3. After checking in at the Convention Social Registration Desk, proceed to the Delegate Registration Desk (DRD). You will need to present the Delegate Registration Ticket QR Code sent to you by your President/Secretary, either in printed form or on your phone/tablet for scanning at the DRD. You will NOT be able to obtain your voting card and ballot papers without this.
- 3.4. Sign any documents requested by the DRD.
- 3.5. Ensure you collect your voting card and the three ballot papers, one each for the election of District Governor, First Vice District Governor and Second Vice District Governor. Make sure you keep these safe, they cannot be replaced under any circumstances and you cannot vote without them. Make sure you have ALL these documents before leaving the DRD.

#### 4. Convention Resolutions

These, together with any amendments thereto, will be available via a link at <a href="https://www.lions105sc.org.uk">www.lions105sc.org.uk</a>, which will be circulated to all Clubs a minimum of seven days prior to Convention.

## 5. Multiple District Convention

The above procedures **only apply to the District 105SC Convention**. Different arrangements may apply to the Multiple District 105 Convention in May, as set out in the calling notice and separate notices issued in respect of that Convention.

